



**Standard Inter-district Transfer Process Frequently Asked Questions:
Release of PPS Resident Student to Other Districts**

Families who reside in the Portland Public School District may apply to transfer to a different district through the annual standard inter-district transfer process. Here are responses to frequently asked questions about this process.

Q: How do families apply for transfer out of PPS?

A: Families must submit two applications: One to PPS and one to their requested school district. The PPS application will be available beginning May 14 at <https://ppsinterdistrict.schoolmint.net>

Families should contact their requested districts as soon as possible. A transfer is not complete unless both districts have given consent.

Q: What about students who move from one school district to another?

A: Students who move between school districts over the summer or during the school year are allowed to remain in their current school to finish the year. Students who wish to continue enrollment in their former home district must receive permission from both districts by the start of the next school year.

Q: What rules govern the standard inter-district transfer process?

A: The Oregon legislature has modified inter-district transfer laws several times in recent years. Current guidance is found in Oregon State Statutes ORS [339.127](#) and ORS [339.133](#), Oregon Administrative Rule [581-21-0019](#), PPS Policy [4.10.040-P](#), and PPS Administrative Directive [4.10.090-AD](#).

Q: Who decides how many children will be allowed to transfer from other districts into PPS?

A: Each year the PPS Board of Education decides the number of new transfers allowed out of PPS. They also decide priorities for releasing new transfer students.

The PPS Board of Education decided April 24, 2018 to allow the following new transfers out of our district:

Type of inter-district transfer	Maximum Number	Deadline to apply
PPS residents who moved from other districts in the past year and who wish to remain in their current district	Unlimited	September 1
Newly enrolling siblings of students attending schools in other districts	Unlimited	September 1

Q: When will families be notified if their transfer has been approved?

A: PPS decisions will be made beginning in late May. Students released from PPS must also receive permission to enroll from their requested district.

Q: Do students released to other districts have to re-apply each year?

A: No. A release to enroll in another district is good through 12th grade. However, families always



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retain the right to enroll in their resident district at any time. Receiving districts may limit the length of transfers, so check with your requested district on whether additional applications will be needed in future years.

Q: What other options are available for students who are not approved to transfer through the standard inter-district transfer process?

A: Students who are not approved through the standard process may seek transfer through:

- Open Enrollment (applications are available in March, check to see if the district you are interested in participates in Open Enrollment)
- By paying tuition to your requested district or
- By receiving an emergency hardship release, defined in ORS 581-21-0019 as “Emergency to protect the health, safety or welfare of the student” includes but is not limited to sexual assault, threats against a student’s life, or threats of imminent harm. The administrative regulation states that “Hardship” means any of the following:
 - (A) The student is impacted by a parent or guardian’s military deployment;
 - (B) The student is experiencing instability related to homelessness or foster care placement;
 - (C) The student has a documented medical condition that necessitates transfer;
 - (D) Death of a student’s parent;
 - (E) The student does not have access to safe and affordable childcare in the resident district; or
 - (F) The student is involved in a documented case of severe harassment, intimidation, bullying or cyberbullying.

Q: How many students received or were denied releases to other districts last year?

A: For the 2017-18 school year, the PPS Board of Education approved unlimited releases for three priority categories:

- Co-enrolled siblings of students enrolled in their resident district
- Students who moved from their requested district into PPS in the past school year
- Students who would be in grade 12 during the 2017-18 school year

As shown in the table below, PPS released 73 students to other districts and denied 46 requests.

2017-18 Standard Inter-district Requests OUT of PPS		
Decision	Reason	#
Approved	12th Grade	15
	Co-Enrolled Sibling	27
	Recent Move	25
	Other	6
	Sub Total	73
Not Approved	Sub Total	46
Total Requests		119

Q: How have priorities for release changed in recent years?

A: In 2016-17, PPS allowed transfer priority for all students who were previously enrolled in their requested schools. Beginning in 2017-18 PPS decided to limit this category to students who had a legal



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change of residents within the past year, to be more consistent with priority transfers for requests *into* PPS and with state priorities.

In 2017-18, PPS allowed priority transfer for students who were entering 12th grade. This priority is not in place for 2018-19.

For more information go to <https://www.pps.net/Page/2343> or contact the Enrollment and Transfer Center at 503-916-3205 or enrollment-office@pps.net.

Si necesita ayuda con la comprensión de esta información, favor de llamar a Elizabeth o Patricia al 503-916-3205

Если вам нужна помощь с переводом этой информации на родной язык, пожалуйста обратитесь к Ольге Бобровник по телефону 503-916-3205

若閣下需要明白這資訊, 請以潘老師聯略 503-916-3585

Nếu quý vị cần sự giúp đỡ để hiểu rõ các thông tin này, xin vui lòng gọi điện thoại cho ông số 503-916-3584

Hadii aad u baahato caawinaad si aad u fahamto macluumaadkaa fadlan wac 503-916-3586

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